

START

IS MORE THAN 50% OF YOUR BUILDING DEDICATED TO INDUSTRIAL OR LAB USES?

YES

Please submit a [BESO Application](#) for exemption with relevant documentation. You may also be exempt from state requirements.

Go to the [Registered Energy Assessor List](#) or hire a Professional Engineer to verify the data. Submit to the City and confirm exemption from assessment requirement. Data must be submitted annually, and verified every 5 years.

No

Check the [BESO Large Buildings List](#). IS YOUR BUILDING CORRECTLY LISTED AS OVER 25,000 SQ FT ON THE BESO LARGE BLDG LIST?

YES

HAVE YOU COMPLETED ENERGY BENCHMARKING?

YES

DID YOU RECEIVE AN ENERGY STAR SCORE OF 80 OR ABOVE?

YES

Please submit relevant documentation in order to be granted your deferral or exemption for the current reporting cycle.

No

Please contact the BESO Team with the correct footage, and you will receive clarified requirements for your building.

No

Please see the [BESO Benchmarking Instructions](#) webpage to get started. Consider hiring a Registered Energy Assessor to help you complete this step.

No

Please check the [Deferrals and Exemptions Summary](#) to see if any apply to your building. ARE YOU ELIGIBLE FOR A DEFERRAL OR EXEMPTION?

YES

No

You are required to complete an energy assessment.

1. Submit a [BESO Application](#) with a \$240 filing fee per building.
2. Go to the [Registered Energy Assessor List](#) to schedule an assessment.
3. Confirm the assessment and benchmarking data have been submitted to the City.

An assessment is required every 5 years. Consider participating in an [Energy Efficiency Program](#) to satisfy requirements for the next reporting cycle.

BESO Team:

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510-981-7465